



Virginia Housing Construction Change Transmittal Form

Complete and submit to: Changeorder@virginiahousing.com

Development Name: _____

Change Order#: _____

Submitted by: _____ Email: _____

General Contractor: _____

Location: _____ Change Order Date: _____

VHDA Property #: _____ Change to Contract/ Requested Amount: _____

VHDA Deal#: _____ Change to Contract/ Time Extension (in days): _____

Reason for Change (select and explain below): Betterment Necessity Other

Description of Change:

Backup must be included with submission. Indicate documents attached:

AIA Form G701

Subcontractor Invoices: _____

Other: _____